

ACCOUNTANCY & FINANCE EXPERIENCE FORM



NAME _____

NATIONAL INSURANCE NUMBER

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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A= FULLY EXPERIENCED

B= SOME EXPERIENCE

Please tick boxes that are relevant to you:

	A	B		A	B		A	B
ACCOUNTANT	<input type="checkbox"/>	<input type="checkbox"/>	ACCRUALS AND PAYMENTS	<input type="checkbox"/>	<input type="checkbox"/>	PREPARATION OF BALANCE SHEETS	<input type="checkbox"/>	<input type="checkbox"/>
ACCOUNTING MANAGER / SUPERVISOR	<input type="checkbox"/>	<input type="checkbox"/>	BALANCE SHEET RECONCILIATIONS	<input type="checkbox"/>	<input type="checkbox"/>	PREPARATION OF PROFIT & LOSS ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>
ASSISTANT CONTROLLER	<input type="checkbox"/>	<input type="checkbox"/>	BANK RECONCILIATIONS	<input type="checkbox"/>	<input type="checkbox"/>	PREPARING MANAGEMENT ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>
AUDITOR	<input type="checkbox"/>	<input type="checkbox"/>	CARRY OUT ANALYSIS OF MONTH END ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>	PREPARING YEAR-END ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>
BOOKKEEPER	<input type="checkbox"/>	<input type="checkbox"/>	CASH BOOK MANAGEMENT	<input type="checkbox"/>	<input type="checkbox"/>	PROCESSING PAYROLL	<input type="checkbox"/>	<input type="checkbox"/>
BUSINESS PLANNING	<input type="checkbox"/>	<input type="checkbox"/>	CASH BOOK RECONCILIATIONS	<input type="checkbox"/>	<input type="checkbox"/>	PURCHASE LEDGER	<input type="checkbox"/>	<input type="checkbox"/>
CHIEF FINANCIAL OFFICER	<input type="checkbox"/>	<input type="checkbox"/>	CASH FLOW BUDGETING	<input type="checkbox"/>	<input type="checkbox"/>	RECONCILING BALANCE SHEET ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>
CLERK	<input type="checkbox"/>	<input type="checkbox"/>	CASH FLOW MONITORING	<input type="checkbox"/>	<input type="checkbox"/>	RECONCILING PAYROLL	<input type="checkbox"/>	<input type="checkbox"/>
CONTROLLER	<input type="checkbox"/>	<input type="checkbox"/>	CONTROL OF CASH ACCOUNTS INCLUDING FOREIGN CURRENCIES	<input type="checkbox"/>	<input type="checkbox"/>	SALES LEDGER	<input type="checkbox"/>	<input type="checkbox"/>
DIRECTOR	<input type="checkbox"/>	<input type="checkbox"/>	CREDIT CONTROL	<input type="checkbox"/>	<input type="checkbox"/>	STOCK TAKING ANALYSIS	<input type="checkbox"/>	<input type="checkbox"/>
FINANCIAL ANALYST	<input type="checkbox"/>	<input type="checkbox"/>	GENERAL LEDGER	<input type="checkbox"/>	<input type="checkbox"/>	STOCK VALUATIONS	<input type="checkbox"/>	<input type="checkbox"/>
FORENSIC ACCOUNTING	<input type="checkbox"/>	<input type="checkbox"/>	GENERAL LEDGER RECONCILIATION	<input type="checkbox"/>	<input type="checkbox"/>	TREASURY AND EXPENSES	<input type="checkbox"/>	<input type="checkbox"/>
INSOLVENCY	<input type="checkbox"/>	<input type="checkbox"/>	INTRASTAT PREPARATION	<input type="checkbox"/>	<input type="checkbox"/>	VARIANCE ANALYSIS	<input type="checkbox"/>	<input type="checkbox"/>
MANAGEMENT ACCOUNTS	<input type="checkbox"/>	<input type="checkbox"/>	MAINTENANCE OF FIXED ASSET REGISTER	<input type="checkbox"/>	<input type="checkbox"/>	VAT RETURNS	<input type="checkbox"/>	<input type="checkbox"/>
OFFICE MANAGER	<input type="checkbox"/>	<input type="checkbox"/>	MONTH END ACCOUNTS (UP TO TRAIL BALANCE)	<input type="checkbox"/>	<input type="checkbox"/>	OTHER	<input type="checkbox"/>	<input type="checkbox"/>
PAYROLL ADMINISTRATOR	<input type="checkbox"/>	<input type="checkbox"/>	NOMINAL LEDGER	<input type="checkbox"/>	<input type="checkbox"/>	QUALIFICATION	<input type="checkbox"/>	<input type="checkbox"/>
PAYROLL SPECIALIST	<input type="checkbox"/>	<input type="checkbox"/>	NOMINAL RECONCILIATIONS	<input type="checkbox"/>	<input type="checkbox"/>	AAT	<input type="checkbox"/>	<input type="checkbox"/>
PENSIONS	<input type="checkbox"/>	<input type="checkbox"/>	PETTY CASH	<input type="checkbox"/>	<input type="checkbox"/>	ACA	<input type="checkbox"/>	<input type="checkbox"/>
PRINCIPAL	<input type="checkbox"/>	<input type="checkbox"/>	PETTY CASH RECONCILIATION	<input type="checkbox"/>	<input type="checkbox"/>	ACCA	<input type="checkbox"/>	<input type="checkbox"/>
TAXATION	<input type="checkbox"/>	<input type="checkbox"/>	POSTING MONTHLY JOURNALS FROM CASH BOOK	<input type="checkbox"/>	<input type="checkbox"/>	CIMA	<input type="checkbox"/>	<input type="checkbox"/>
OTHER	<input type="checkbox"/>	<input type="checkbox"/>				IPA LICENSE HOLDER	<input type="checkbox"/>	<input type="checkbox"/>

