



workwise
PERSONNEL LIMITED

recruitment specialists

don't work harder
work wiser




about

workwise personnel



WorkWise Personnel was established in Hartlepool April 1996, with a specific desire of offering a full recruitment service to local companies based on genuine understanding of commercial, industrial environments.

Closely followed by a second branch in 2000 at Bishop Auckland, and the development of a engineering construction and logistics division evolved. All areas together gave a foundation required to grow our business within these specific areas. WorkWise have just recently introduced a new division to its brand ... Training and Learner find solutions.



After 14 years WorkWise Personnel has been described as a family run business with a desire to be the best, one of the leading players in the region and this reputation has been earned by hard work commitment to its customers and by playing it small and personal.

The philosophy is to simply build strong honest relationships with our clients. We have taken great care when expanding our operation to maintain this philosophy that small, local branch offices provide both our candidates and clients with the best possible service. WorkWise Personnel is a customer focused, quality driven organisation with a strong local knowledge.

Both our branches have been built on a genuine commitment to providing professional services of the highest standards to both clients and candidates.



Member of the Recruitment and Employment Confederation - REC and are working towards their investors in people award. WorkWise were also winners of the Hartlepool Business Awards 1998 - for Best New Start in Business and generating employment opportunities in the area and runner up for the Service Awards in 2008.



Our ultimate aim is to take the hassle out of your recruitment and training process





People are at the centre of what we do, People are our Business !



DON'T
WORK
HARDER

our

services to our clients & candidates

At WorkWise Personnel we work very closely with our Clients and our Candidates.

We specialise in Recruiting Candidates in several sectors:

- Engineering
- Commercial
- Accountancy and Finance
- Industrial
- Construction
- Hospitality
- Training

The key to our Success with both our Clients and Candidates is based upon the fact that all our recruitment consultants, have an unrivalled understanding of the industries in which they operate. This makes us a leader within the recruitment field.

Both our Clients and Candidates have grown to work and trust what we aim to do. WorkWise know the importance of relationships. We have positioned ourselves against the corporate giants through these policies and relationships, yet we remain an independently owned recruitment specialist with a personal family run atmosphere.

We pride ourselves in offering a quality, professional service to fulfil every possible recruitment need.

WORK
WISER



specialities

areas in which we recruit

Our Specialist Areas

WorkWise Personnel Limited operates in eight clearly defined core markets with the aim of ensuring all clients receive a tailor-made service, underpinned by expert industry knowledge and clear sector understanding.

Whilst we are able to service most recruitment assignments, our specialist areas are shown below:

Engineering

Specialist supply of Engineering and Technical staff. Typical roles include:

All Trades:-

- Maintenance Fitters
- Electrical Fitters
- Steel Erectors
- Welder & Fabricators
- Burners
- Platers
- Electrician's
- Process Engineers
- CAD Technicians
- Continuous Improvement
- Quality Engineers
- Planning Managers
- Project Managers

Commercial

Specialist supply of experienced Temporary and Permanent staff into a wide range of office based roles including:

- Receptionists
- PA/Secretaries
- Audio Typists
- Legal Secretaries
- Sales Co-ordinators
- Service Co-ordinators
- Quality Administration
- Data Entry
- General Administration
- Telesales
- Customer Service roles
- Office Managers
- Sales and Marketing
- Business Development
- Sales Management

WorkWise Personnel Limited operates in eight clearly defined core markets



Accountancy and Finance

Specialist in supplying suitable qualified accountancy professionals.

- Qualified and part qualified
- Accountants
- Payroll Clerks
- Sales/Purchase ledger
- Book Keeping
- Credit Control
- Taxation Clerks
- Accounts Administrators
- PA to Accountants

We work with Clients in this field in both Industry and Practice.



Construction

Specialists in construction and associated disciplines:

All Trades:-

- Bricklayers
- Joiners
- Electricians
- Plasterers
- Site Clearance
- Groundworkers
- Labourers
- JCB Drivers
- Excavator Drivers
- Site Managers
- Contracts Manager
- Quantity Surveyors



Industrial


Specialist supply of quality staff on ad hoc, long and short term assignments including:

- Machine Operators
- CNC Operators
- CNC Programmers
- MIG, TIG, Welders
- Assembly Operators
- FLT Drivers
- Warehouse Staff
- Extrusions Operators
- Press Operators
- Glass Processing
- Chemical Processing
- Cleaners
- Production Manager
- Production Planners
- Quality Managers



Hospitality

Specialist in events and Hospitality

- Bar workers
 - Waiting Staff
 - Kitchen staff
 - Porters
 - Glass Collectors
 - General Manager
 - Bar manager
 - Corporate jobs
 - Hotel Switchboard
 - Receptionists
 - Telemarketing
 - Data Processing
 - Events Management
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A combination of services from
recruitment to learner find solutions



training

services to our clients

New Training Services to energise your Business..

WorkWise Personnel Limited - Training and Development was established in Jan 2009, to provide Learner Finding Services to several Training providers working in partnership regionally. Our already established recruitment consultancy introduced this service to all local businesses. Competitive pressure upon business in all industries is increasing and the implications of inadequately trained staff can be devastating. WorkWise Personnel can now offer solutions to an extensive range of problems and enable your company to respond positively to its environment.

This service has added value to the staff we supply along with all registered candidates being offered training in their chosen field. Our effective schemes positively transform the service provided in each sector.



Training Learner Find solutions for :-

- Apprenticeships
- Skills for Life
- Response to Redundancy programmes
- Distance Learning Courses
- Bespoke Courses

Recruitment Services in Private Training Sector includes:-

- Qualified Assessors
- Tutor/Markers/Inductors
- Internal Verifiers
- Skills for Life Tutors
- Training Co-ordinators

We have grown from a Recruitment Provider into Training to a Learner Find and Referral Company.

We are committed to Customer focus, Excellence, Treating others with unconditional positive regard, Development and well-being of our staff, Professionalism

The success of WorkWise Personnel Training is not an accident, it has come about through ongoing consultation and partnership working with Training providers, employers, colleges, and most vitally many thousands of our learners.



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